



Update for Chief Executive Team

15 September 2025

Do Not Destroy Notice - Timeline



2023

- 26 April 2023: Medical Director Pamela Johnston issued a do not destroy order to Health Records regarding records relating to Mr Eljamel
- 31 August 2023: Medical Director presented the Findings of the Due Diligence Review to the meeting of the Board.
- 7 September 2023: The Cabinet Secretary for NHS Recovery, Health and Social Care announced a public inquiry to investigate the professional practice of Mr Eljamel.

2024

- 29 February 2024: Lord Weir was appointed as Chair to this Inquiry, and he began assembling his Inquiry team.
- 08 November 2024: Do not Destroy notice issued via Vital Signs to entire organisation.
- 26 November – 3 December 2024: PLRT emailed key individuals who they believed may have information related to Mr Eljamel. Within this email, the Do Not Destroy notice was reiterated.

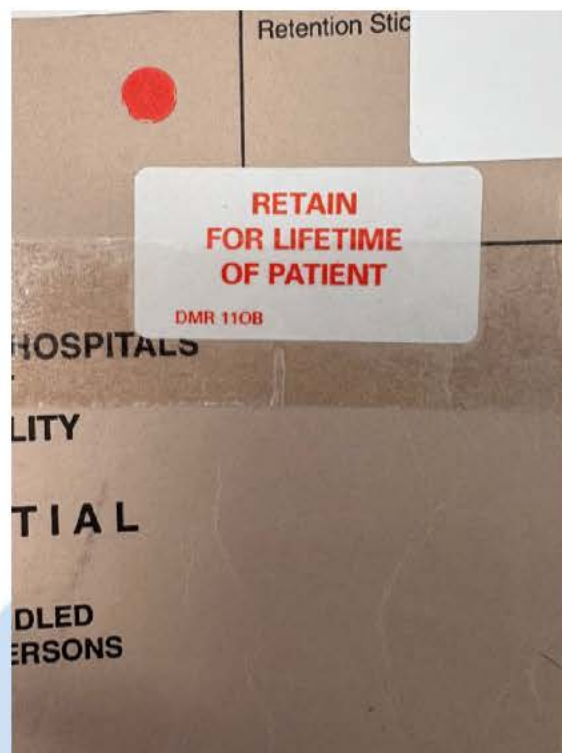
Do Not Destroy Notice - Timeline (cont.)



2025

- 27 March 2025: NHS Tayside received its first informal request from the Public Inquiry for initial background information.
- 3 April 2025: The Terms of Reference for the Eljamel Inquiry was fixed by Cabinet Secretary for Health and Social Care.
- April 2025: NHS Tayside commissions Head of Public Inquiries & Scrutiny (NSS) and Project Managers from NSS to assist in the set up of a Project Management Office to respond to the Public Inquiry. They began in May 2025.
- 09 September 2025: Do not Destroy notice reminder issued via Vital Signs to entire organisation.

Example of Health Record Retention Sticker



Information Gathering Exercise November 2024



- PLRT wrote out to 40 current employees on 26 November – 3 December 2024, to ask them to inform PLRT what information they held in relation to Mr Eljamel that was of relevance to the Inquiry.
- This was to map out what information the organisation holds regarding Mr Eljamel.
- 9 employees responded to this request:
 - 5 employees stated that they did not hold any information
 - 4 employees stated that they held some information and informed PLRT of what they held.

Next Steps



- Members of the Executive who sit on the Eljamel Oversight Group will meet with fellow CET members to ensure that they understand their role and responsibility in terms of records management and the Do Not Destroy Notice for the Eljamel Inquiry.
- This will enable further conversations with the direct reports of CET to ingather information and documentation relating to Mr Eljamel and his activities within NHS Tayside.
- The Project Management Office will set up a central repository for this information to be held securely on behalf of the organisation.