UNIVERSITY OF DUNDEE

SENATUS ACADEMICUS

College of Medicine, Dentistry and Nursing Board

REPORT OF MEETING ON 25 SEPTEMBER 2013

1. **Recommendations requiring approval or specific action by the Senatus**

Minute no.	Subject (in brief)
5.4	The College Board recommends to Senate the approval of the following programme changes: Doctor of Dental Science – Programme withdrawn Msc Cognitive Behavioural Sciences – Module 5 change – approved subject to receiving amended documentation Msc Diabetes Care & Education – updated Learning Outcomes – approved through vacation powers Master Applied Health Statistics – Programme withdrawn through vacation powers Master Public Health – withdrawal of one module, amendments to one module and introduction of two new modules through vacation powers Msc Quality Diabetes Care – approval of new programme through vacation powers
6.1	The College Board recommends to Senate the renewal of Honorary Professorships for Lord Naran Patel Professor Graham Leese Professor Sam Eljamel Dr John Dewar Professor Stuart Pringle Dr David Benton
6.2	The College Board recommends to Senate the approval of an Honorary Chair in the School of Nursing and Midwifery for Professor Leanne Aitken, Griffith University and Princess Alexandra Hospital, Queensland, Australia.

2. **Other matters deemed to be of particular significance or of special interest to the Senatus**

Minute no.	Subject (in brief)

University of Dundee

College Board of Medicine, Dentistry and Nursing

Minutes and Report to Senate

A meeting of the Board was held at 4.15pm on Wednesday 25 September 2013 in the Board Room, Level 10, Ninewells Hospital and Medical School.

Present: Dr J Dowell, Dr J Drummond, Professor S Greene, Professor M Hector, Professor J Ker, Mrs N Lafferty, Dr E Lee, Mr J Lee, Professor T MacDonald, Professor C MacKintosh, Ms H Marr, Professor M McMurdo, Professor G Mires, Dr J Monk, Dr J Rattray, Professor M Renfrew, Dr C Stewart, Ms L Tebay

In the Chair: Professor J Connell

In attendance: Mrs J Donachie, Mr R Eaton, Mrs K Fotheringham, Mr A Jackson, Mr I Leith, Miss L Robertson, Mrs D Smith.

Apologies: 14 apologies for absence were received.

1. Report to Senate

1.1 Report of meeting of College Board on 15 May 2013

The Board accepted the minutes as a true record of the meeting.

1.2 Communication from Senate

The Board noted the communication. In particular, the work undertaken to prepare for the upcoming enhancement-led institutional review (ELIR) was noted. This has been led by the Director of Quality Assurance and the recently-appointed Vice Principal (Learning and Teaching) and the material produced was impressive. Those members of the Board who had made significant contributions, notably Ms Marr, also were acknowledged.

2. Matters Arising

2.1 Athena Swan update

Athena Swan was established to advance the representation of women in science, engineering and technology. Professors Jilll Belch and Jan Clarkson led on Athena Swan for the College. The University's initial bid for Bronze award status was turned down earlier in the year and an amended bid would be submitted in November. Dedicated administrative support had been seconded into HR to support the development of this re-submission. A career advancement survey also had been circulated to all staff to examine the issues and factors impacting on the career advancement of women and men in STEM. It was important that all staff (both male and female) completed this survey to demonstrate that the University considered gender issues seriously.

2.2 Learning and Teaching update

The third integrated inter-professional learning activity had taken place in the recent Welcome Week. This had been very successful and received excellent feedback.

Assessment and feedback remained a priority. This was the area in which, over the years, the University had scored lowest in the National Student Survey and the new Vice Principal (Learning and Teaching) planned to address this.

Two members of College staff would attend the first stage of the ELIR visit, document analysis, on 17th October 2013.

The College Learning and Teaching event would take place on 20-21st January at the Crieff Hydro Hotel. The first day would be School-specific, while the cross-College symposium would take place on the second. The College learning and teaching awards would form part of the second day and nominations for these would be sought in the coming weeks. It was hoped a greater number of nominations would be received this year.

It was noted that Mrs Natalie Lafferty had been appointed as the College Director of Technology in Learning and had taken up post at the beginning of September.

The review of taught postgraduate programmes was ongoing. Several new programmes also had been launched.

The College Lead for Quality Enhancement would be retiring early next year and nominations for a successor were sought.

The College's commitment to learning and teaching was reinforced and all academic staff should be involved in learning and teaching activity as appropriate.

Resolved: To invite the new Vice Principal (Learning and Teaching) to a future meeting of the College Board to present his vision for development of learning and teaching in the University.
To seek nominations for a College lead for Quality enhancement

2.3 E-Learning update

The School of Nursing and Midwifery continued to develop its e-learning strategy and also was developing digital scholarship for postgraduate students.

The Dental School had identified an academic lead for e-learning and planned a ½ day launch event in Semester 1 to showcase current practice and identify areas for future development.

The University was conducting a review across the institution to identify how technology could best support teaching.

Implementation of the plagiarism detection software TurnItIn had been delayed but it would be available in the next month or two. It was anticipated that the enhanced features of TurnItIn would be available earlier than previously thought.

The University was keen to promote more networking and sharing of ideas around e-learning and CMDN was in a position to take the lead on developing this. It was hoped this would lead to a more team-based approach and increased sharing of practice.

Resolved: To make e-learning resources available as appropriate to the College of Life Sciences.

2.4 University of Dundee Translational Informatics Strategy/Farr Institute/HERC

The MRC had recently made capital funding available to support the development of the infrastructure for health informatics. The Scottish component of this development was being led by Dundee, with £7.5M to be shared between projects in Dundee and Edinburgh. In Dundee this was to be used for the creation of the Farr Institute in what used to be the Chiltern Building on the Ninewells Campus. Work currently was ongoing on the refurbishment and upgrading of this building, with completion expected towards the end of the year. This would provide an infrastructure which academics then could exploit to support their research. The capital funding had had to be spent over a short timescale and the project leads had looked for flexible solutions to aim to future proof as far as possible the infrastructure developed.

Resolved: To invite Dr Monk and Dr Jefferson to present an update to a meeting of the College Board within the next year.

2.5 REF update

The University's internal deadline for completion of its REF submission was 1st November. There were four Units of Assessment within CMDN: 1 Clinical Medicine; 2 Public Health, Health Services and Primary Care; 3 Dentistry and Nursing; 4 Psychology, Psychiatry and Neuroscience. The major work completed by the UoA coordinators and their teams in preparing their submissions was acknowledged.

The University had adopted a stringent selection process for inclusion of staff in the REF submission. Staff had been informed in June of the selection decisions made and it was acknowledged that some may have been disappointed. The University's policy was to submit only 3* and 4* outputs. This had resulted in an approximately 25% reduction in the number of staff to be returned compared with RAE

2008, ie around 400 staff in total. This would improve the quality profile of the submission. The challenge now was to complete work on the environment and impact templates and the impact case studies. All staff were encouraged to contribute to the development of these if requested.

It was queried whether increasing the quality profile of the submission would benefit the University financially. While the potential financial outcomes from REF were not yet known, it was noted that, in the current financial climate, the SFC REG grant was unlikely to substantially increase. All Universities appeared to have taken a similar approach to their REF submission therefore, it seemed probable that each may continue to receive the same proportion of the funds available as at present. It was noted, however, that the University's position could have been weakened if high standards had not been adhered to and that our reputation was likely to be enhanced.

The outcome of REF would be known in December 2014.

2.6 Workload modelling/OSARs

Workload models had been introduced in each of the Schools and aimed to define and clarify the expectations of research, research and teaching and teaching and scholarship roles. Workload modelling also was useful for informing the OSAR process. The Deans and their support staff were thanked for their work in developing these models.

All staff were expected to complete the OSAR process annually. The deadline for completion was 30th September. There was a mismatch between the College's understanding of the number of staff who had completed OSAR and the completion rate quoted by HR. It was important, therefore, to ensure HR was notified of the completion of all OSARs as the University Court took completion rates very seriously and challenged the University if these were considered to be low. Those yet to complete their OSAR were encouraged to do so.

Resolved: to complete OSAR and inform HR on completion rates as soon as possible

3. Report from Head of College

3.1 College/University financial sustainability – contribution research income

Papers C1, the College's financial contribution to the University, and C2, the value of research and associated awards within CMDN, had been circulated for information. It was noted that the College's contribution to the University had shown a gradual rise over recent years and this was projected to continue for the next two years. The College contributed approximately 35% to the total University income therefore was a major financial engine within the institution. It was expected that this level of contribution would be sustained. However, the University was having to work hard to maintain its financial position, with rising pension, salary and operating costs. A better return on activity was required to create a surplus to enable future developments. The College Accountant was thanked for his work on producing the data.

Paper C2 detailed the value of research and associated award income over the last 10 years. Mrs Hendry from the College Office was thanked for her work in preparing the paper. Income had increased to 2009-2010 but had started to level off over the last two to three years and it would be essential to achieve sustainability through continued growth. Overhead income was relatively modest and members were encouraged to focus on targeting overhead-bearing research awards.

3.2 Mission Group

This item was not discussed but the opportunity for the University to join a wider group of HEIs in the UK was noted.

3.3 Scottish Improvement Sciences Research, Development & Knowledge Translation Collaborating Centre (SISCC) bid/ Centre for Public Health Research/ Institute of Applied Health Research/ Inequalities research

It was reported that Professor Nora Kearney was leaving the University to take up post as Head of School of Health and Social Care at the University of Surrey. She had been a driver of inequalities research during her time at Dundee and her departure necessitated a review of the focus of this research.

A multi-disciplinary collaborative bid had been submitted to the Scottish Government for SISCC for funding of £2.75M, with the option of a further £1M, to develop knowledge and understanding of improvement science. Professor Renfrew and Dr Nathwani were thanked for their efforts in leading the development of this bid. The bid had been shortlisted and the team would be one of two to be interviewed. The interview would take place on 7th October 2013. The proposals built on the strengths of NHS Tayside and the University in improvement science research and practice.

There had been helpful discussion with representatives of the three Schools regarding the development of a Centre of Applied Health Research. There were many synergies between the research in the different Schools but currently these were not being brought together as strongly as they could be. The creation of a virtual Centre or Institute would create better collaboration and lead to a more joined-up approach to applied health research across the College. There was a decision in principle to move forwards with this and proposals would be further developed for wider discussion.

It was proposed that there would no longer be a stand-alone Centre for Inequalities Research but that this would form one strand of the work of the proposed development.

Resolved: To have further detailed proposals for the development of a Centre of Applied Health Research as an agenda item for a future meeting of the College Board.

3.4 Tayside Academic Health Science Network

Concrete proposals for the development of the Tayside Academic Health Science Network had been approved by Scottish Government, NHS Tayside and by the University SMT. NHS leadership would come from Dr Nathwani and Professor Belch would lead for the University. This would include quality improvement and safety, TASC, as well as educational activity. Implementation had been delayed by the upcoming retiral of the Chief Executive of NHS Tayside. It would be essential to ensure that his successor also was signed up to this development as the relationship with NHS Tayside was vital to ensure its success.

The Head of TCOE also was departing. It was anticipated that Dr Nathwani would take over the leadership of elements of TCOE and there would be a need to ensure the MSc in Quality Improvement continued without adverse effect.

4. Discussion items

4.1 Healthcare improvement in NHST & UoD

Jason Leitch, Clinical Director of the Quality Unit, Scottish Government gave a presentation on healthcare improvement. He noted that currently it took 17 years for 14% of evidence to be adopted into clinical practice, the gap between research outcome and its adoption being implementation science. The bid relating to the science of improvement discussed under Item 3.3 above therefore was crucial, though work must continue in this field even if the bid was unsuccessful.

There was clarity of purpose in the Scottish healthcare system with several strategy documents identifying the priority areas for action. The three big healthcare improvement projects in Scotland focused on patient safety, a patient-centred approach and the early years. There was a clear connection between staff experience and patient experience therefore the workforce vision also was key.

Universities had to work in conjunction with the NHS and social care organisations to implement and spread research using a dual ‘controlled’ and ‘unleashed’ approach at the same time. Data sets should be used to stratify and target efforts according to need. There also should be a shift from normal management to incident command where priority areas were identified and treated as if they were a crisis. Artificially tight deadlines should be set to kick start the system into change and metrics should be included for spread of research evidence as well as outcomes.

The University and NHS Tayside were in a unique position to be the principal improvement setting in academia and healthcare. This demonstrated why the Tayside Academic Health Science Network was so important, where everything should be focused on improving healthcare outcomes for patients.

It was suggested that strong alliances between patients, families, providers and decision makers were required to achieve change, ie users of the healthcare system should be involved and should help set the agenda in equal partnerships.

Information governance was a specific challenge as was ‘joining up’ the different aspects of the NHS. There was a need to build an understanding of healthcare improvement into the undergraduate curricula. To this end, there had been the appointment of a College-wide senior lecturer in quality improvement.

5. Reports from Standing Committees

5.1 Board of School of Medicine, 17 June 2013

It was noted that the capital development programme continued to progress. The e-learning and flexible teaching space had been handed over. Refurbishment of Lecture Theatre 1 was underway with an expected completion date of the end of November. The blue carpet area would be ready by the end of the year and the Medical School Office would move down to Level 7. It was hoped that refurbishment of Lecture Theatres 2 and 3 would follow next summer.

Resolved: (i) To approve the honorary appointments listed in Appendix 1.

(ii) Otherwise, to approve the Report.

5.2 Board of School of Dentistry, 27 May, 4 June and 26 August 2013

Resolved: (i) To approve the honorary appointments listed in Appendix 1.

(ii) Otherwise, to approve the Reports.

5.3 Board of School of Nursing and Midwifery, 26 June 2013

Resolved: (i) To approve the honorary appointments listed in Appendix 1.

(ii) Otherwise, to approve the Report.

5.4 Board of Graduate School, 4 July and 29 August 2013

Resolved: (i) To note:

Doctor of Dental Science – Programme withdrawn

Msc Cognitive Behavioural Sciences – Module 5 change – approved subject to receiving amended documentation

Msc Diabetes Care & Education – updated Learning Outcomes – approved through vacation powers

Master Applied Health Statistics – Programme withdrawn through vacation powers

Master Public Health – withdrawal of one module, amendments to one module and introduction of two new modules through vacation powers

Msc Quality Diabetes Care – approval of new programme through vacation powers

(ii) Otherwise, to approve the Report.

5.5 CMDN Computing Strategy Committee, 11 September 2013

Resolved: (i) To approve the Report.

5.6 CMDN College Research Committee, 18 June 2013

Resolved: (i) To approve the Report.

6. Recommendations for Honorary Professorships

6.1 Recommendations for renewal of Honorary Professorships

The Board supported the renewal of Honorary Professorships for a further term of three years for the following:

Lord Naran Patel

Professor Graham Leese

Professor Sam Eljamel

Dr John Dewar

Professor Stuart Pringle

Dr David Benton

6.2 Recommendation for Honorary Chair

The Board supported the recommendation of an Honorary Chair in the School of Nursing and Midwifery for Professor Leanne Aitken, Griffith University and Princess Alexandra Hospital, Queensland, Australia. This proposal had the support of the College Executive.

Resolved: (i) To endorse the recommendations for Honorary Professorships in 6.1 and 6.2 above

John Connell
Chairperson

College of Medicine, Dentistry & Nursing

College Board – 25th September 2013

APPENDIX 1 – HONORARY STAFF APPOINTMENTS

A Medical School

Dr Elizabeth D Mitchell (Senior Research Fellow, University of Leeds)
Honorary Research Fellow, Medical Research Institute, School of Medicine, Ninewells Hospital and Medical School

Dr Andrew Smith (President, Medmetrics Inc., Ottowa)
Honorary Research Fellow, Medical Research Institute, School of Medicine, Ninewells Hospital and Medical School

Sarah Martins da Silva, Consultant in Reproductive Medicine, Ninewells Hospital.
Honorary Senior Clinical Teacher, Medical Education Institute, School of Medicine, Ninewells Hospital and Medical School.

Shirley Moore, Specialty Registrar in Anaesthesia & ITU, Ninewells Hospital.
Honorary Clinical Teacher, Medical Education Institute, School of Medicine, Ninewells Hospital and Medical School.

Pamela Farquharson, Registrar in Anaesthesia, Ninewells Hospital.
Honorary Clinical Teacher, Medical Education Institute, School of Medicine, Ninewells Hospital and Medical School.

Professor Mike Coughtrie
Honorary Research Fellow (MRI)

Professor Shaun Treweek
Honorary Research Fellow (MRI)

B Dental School

Dr Richard Cure, University of Warwick
Honorary Clinical Teacher

Dr Ahmed El-Angbawi, University of Glasgow
Honorary Clinical Teacher

Dr Ovais Malik, University of Manchester
Honorary Clinical Teacher

Dr David Waring, University of Manchester
Honorary Clinical Teacher

C School of Nursing and Midwifery

Jane Andrew, Practice Educator, Palliative Care Services – NHS Tayside
Honorary Clinical Teacher

Alison McFadden, Research Fellow, School of Nursing and Midwifery
Honorary Lecturer

Oliver Herber, Lecturer in Improving Health and Well-Being, School of Nursing and Midwifery
Honorary Lecturer

Dr Markus Themessl-Huber, Clinical Psychologist, Dundee Adult Psychological Therapies Service, NHS Tayside
Honorary Senior Lecturer